



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	The Amber Foundation		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Amber Community Rangers		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to pilot a year long conservation volunteering & training project with British Trust Conservation Volunteers, for unemployed homeless young people. They will work on practical projects such as hedge laying, woodland & wetland management on sites local to Trowbridge e.g. Biss Meadow. The aim is to improve the lives of these young people by teaching them practical skills in environmental conservation and giving them the chance to gain certificates and qualifications in this area to enhance their own prospects and employability, whilst improving green spaces for the community.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Trowbridge & surrounding area, including Biss Meadow County Park & Kennet and Avon canal.
When will your project take place?	1 day per week from Dec 2011- Dec 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	We have run taster sessions with BTCV. There was good feedback from staff and volunteers and scope to develop the project to provide a regular positive opportunity and the chance to upskill and provide practical qualifications for young people at risk of social exclusion. Involvement with BTCV would also allow Amber to offer a broader range of development opportunities by utilising expertise outside of its own organisation and show young people natural environments on their own doorstep. This is especially relevant to those from inner city areas. Friends of Biss Meadow Country Park have also approached BTCV as they are keen to involve young people from Trowbridge in their work to manage Biss Meadow for Wildlife and the community. This project would be an excellent way to engage with young people and support them to make a positive impact on their own community at this and other public green spaces in the area whilst raising the profile of Amber within the locality.
How many people will benefit from your project?	40
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	page 2 setting the scene. sections 1,3,6,7.
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will use the evidence from this pilot project to apply to other funders and explore a number of funding avenues including education

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Recorded numbers of young people gaining qualifications. Feedback from Amber staff and residents showing how the project has enhanced young people's lives and contributed towards their personal goals. Recorded numbers for days spent working on public green spaces. Before and after photographs to show improvements and testimonials from local residents and groups using the spaces.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes Date Aug 2011 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Community Foundation Wilts & Swin	£5000	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: April	Year: 2011
A - Total income:	£3,535,561	
B - Minus total expenditure:	£2,088,217	
Surplus/deficit for year: (A minus B)	£1,447,344	
Free reserves currently held:	£292,000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
40 days delivered by BTCV	£9,000	Own fundraising/reserves		£
Coppicing training course	£80			£
Tree ID training course	£80	Parish/town council		£
Scrub clearing course	£80			£
Tool care and maintenance course	£80	Trusts/foundations		£
Hedge Laying course	£80	Community Foundation Wilts & Swin	p	£5,000
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£9,400	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£9,400
Project shortfall A – B	£4,400
Grant sought from Wiltshire Council Area Board	£4,400
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 03/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)